

Hillsborough Elementary School Home and School Association October 2021 Meeting 10/13/2021

Meghann Valeo, HSA President, opened the meeting at 7:00pm.

Welcome

There were 21 people present at the meeting via zoom. Meghann introduced board members and teachers on the call.

Minutes

September 2021 meeting minutes were approved and are posted on the website. (<https://www.heshsa.org>). Mrs. Hopson made a motion, Ms. Eckstein seconded. Approved.

Treasurer's Report (Fundraising Ideas/updates)

Andrew P. discussed we raised over \$400 for Just Subs Fundraiser. We are trying to host a restaurant night once a month for revenue. Made over \$1300 for membership this year. Increased from previous years. Brought in \$2000 in revenue this month. Expenses, class parents checks went out this month (\$75 each class) \$1725 total, 2 more checks to go out. Teacher grants budget \$4,000, last month \$750 was issued for 3 teacher grants. Remind teachers that funds are available to them. Application process is simple. Main account \$9000. Gaming account is restricted, has about \$2600 currently. Community Pass will be reconciled for October, next month. Halloween trunk or treat as made over \$300 in tickets thus far. Logo wear revenue budget \$700, \$1600 in revenue currently, but we still need to pay vendor so will be less, but still higher than budget. Mrs. Goodwin asked for clarification on teacher grants, what are the uses, is it open as long as teacher and student benefit? Andrew P. went over approval process, board reviews what is being asked and how it is being used. Ensured it helps the teacher to be a better teacher and service to their students. It's not earmarked per grade, board uses discretion to ensure all teachers have the option to submit. Mrs. Fox does have some earmarked money for library books and class subscriptions. Meghan provided some examples of previous teacher grants, furniture, books, software, etc. Very broad guidelines. Teachers have teamed up in the past too which is fine. Amazon Smile generates about \$100 quarter, passive income. Go to smile.amazon.com select HES HSA. Lenny's pizza fundraiser 10/25/21. We need November (TLG, Shannon offered to inquire and set up) and December restaurants. Shoe fundraiser, Mrs. Wright running through end of October. Any old sneakers (pairs), send them in and we will get profit.

Board Members

Class Parents/ Halloween Class Activities

Shannon W. updated, class parent assignments went out. All classes, but one has at least one parent. The teacher that does not we reached out and she felt it was better if she handled. Checks went out and should be sent home today or tomorrow. Halloween parties will be party in a box that will go the day before to the school. This should include anything the teacher needs to execute the party. No adult volunteers are allowed into the buildings at this time. For Halloween party no food is allowed as was the case in previous years. Crafts and games should be coordinated with teachers. Ms. Eckstein will discuss at faculty meeting tomorrow about the Halloween Party timeframe (estimated 45-60min).

Virtual Book Fair

Kicked off 10/4. 38 orders as of 10/12. 25% of sales come back to the school, librarian uses funds for the library and class subscriptions. Encouraged to support. Posted on HSA website. Orders are shipped to home, if over \$25 shipping is free. This year we created teacher e-wallets, \$250 donations for our teachers, 12 different classrooms received donations for teachers to spend on their classroom. It will remain open until Friday 10/15.

HES/HSA Trunk or Treat

Brittany Hagerty represented committee. On 10/29 6-9p at ARIS. Setup between 5p-6p. There will be a DJ/sound system, photo set up. Walkthrough was done yesterday, great set up and allows for space. 75 cars would be max, we currently have 10 cars signed up. We will also ask for candy donations. Mrs. Hopson volunteered for her and some teachers to have a spot. There are categories for best decorated trunks which prizes will be awarded. Sign ups are open until 10/26. 140 people signed up as of today to attend. Looking for at least 20-25 cars. Looking for volunteers for cars. It was suggested to team up with friends/neighbors to decorate a car. Time slots for trunk or treating will have colored wrist bands and DJ will make announcement switching sessions.

Yearbook

Please send any pictures from spirit days to yearbook. yearbook@heshsa.org. In the email please include, teacher, child name and what day the picture is of. This will help keep things organized. Additional spirit days coming.

4th Grade Day/Fundraising

Will happen in some form this year. Melanie mentioned the committee will get together and have more information next meeting. This is a tradition to celebrate the 4th graders last days at HES.

Red Ribbon Week

Vinita Adabala shared information via flyer (attached). Wear red day students will wear the shirts or anything red.

Spirit Wear Sale

Meghan discussed. Large amount of sales about 80 items. Spirit bundles, t-shirt, sweatshirt and masks are biggest sellers. The vendor was hit by Ida, everything is ok now with the business. We wanted to keep it to a local vendor. Not much inventory so if interested it's important to order through the sale going on now. Orders will close Monday 10/18 at midnight.

Teacher Forum

No additional comments other than what has been previously said.

Principal Forum

Ms. Eckstein shared how excited she is for this group coming to these meetings. Encouraged collaboration. Mrs. Kozack and Troy from Central Jersey Nursery did a walkthrough for school beautification. More to come.

Closing Comments

No comments. Next month will be virtual unless otherwise mentioned depending on conditions in the community.

Meghann Valeo, President of the HSA, closed the meeting at 8:12 pm.

Minutes Submitted by: Shannon Woerner, HSA Recording Secretary