



# HILLSBOROUGH ELEMENTARY SCHOOL HOME & SCHOOL ASSOCIATION

## WELCOME!

The 2022-2023 school year is here! We are so happy to be back in school and working towards returning to “normal.” The Hillsborough Elementary School Home & School Association (HES HSA) would like to welcome students and their families to HES! We know many of our families have not experienced many of our “typical” events like PICTO or the STEM Fair, but we are hopeful that we can bring these events back in a safe way. Whether you’re new to HES, or are a returning family, please take a few moments to review this packet so that you are all set for a fun and successful year at HES.

The HES HSA is a non-profit organization that works to benefit students and promote a closer relationship between the home and school. The HES HSA offers parents and guardians an opportunity to contribute to their student’s elementary school experience. Our annual budget in a normal year, is typically used to provide Staff Grants, Assemblies, Staff Appreciation Events, Scholastic Magazines, 4th Grade T-Shirts, and Family Fun Events such as the Halloween Spooktacular and PICTO! Last year, thanks to our generous parents, we were able to purchase 2 water filling stations for our school! We are hopeful that this school year will look more “normal” and we are committed to finding creative ways to support HES students and build our community.

HES HSA Website

[www.heshsa.org](http://www.heshsa.org)

Follow us on Facebook!

[www.facebook.com/HillsboroughElementaryHSA](http://www.facebook.com/HillsboroughElementaryHSA)

### Meetings

Please join us for our monthly meetings! All are welcome to attend! Meetings take place at the HES Library at 7pm.

September 21, 2022  
October 19, 2022  
November 2, 2022  
January 11, 2023  
February 8, 2023  
March 8, 2023  
April 12, 2023  
May 10, 2023  
June 7, 2023

## MEMBERSHIP!

One great way to support your student and HES is to join us as a member of HES HSA for only \$10 per family! Members get the first opportunity to volunteer for fun school events and voting rights at meetings. All the dues go directly towards programs which benefit students and staff. You can join on Community Pass (see next page for details).

## VOLUNTEERING!

Our parent volunteers are the heart of the HES HSA! All our activities need your energy and enthusiasm. We have many chairperson positions open, with varying time commitments. The sad reality is that we cannot run all our amazing events without parent volunteers. You can partner up with a friend and volunteer together. If you are new to our HES Community, coming to meetings is a great way to meet other parents and make new friends. Please look at our open volunteer opportunities on pages 6-8 of this packet and reach out to any of the board members for questions. A link will be sent out in early September via e-mail to sign up for open positions!



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## INVEST IN YOUR CHILD

The HSA is happy to give families a way to “opt-out” of traditional fundraisers through a one-time, tax-deductible donation. “Invest in your HES Child” and you can feel guilt-free about not participating in other fundraisers organized by the HSA throughout the school year. Please consider donating any amount. You will feel good knowing that 100% of the money supports the HSA and HES students. You can donate online through Community Pass.

HES HSA is partnered with Community Pass to accept donations and registrations online. Community Pass lets you pay by credit or debit card for HES/HSA membership, events, Invest in Your HES Child, etc. For instructions, use this link:



<https://register.communitypass.net/reg/login.cfm?cuBHCvXCIZwtomy3Erh3n%2B7UoB9PXoxk9V2eh8RZkO%2BWj9UZIY3p8q%3D%3D>

## Konstella

We invite and encourage all parents/guardians of HES to join our secure and private parent communications platform called Konstella. This user-friendly platform offers a website and apps for both iPhone and Android devices. Konstella will help our Home and School Association communicate with you about upcoming events, classroom updates, school calendars, volunteer sign ups, HSA Committee Coordination, and class parent communication. Returning families are encouraged to update their children's classroom assignments in Konstella as soon as possible so that class specific information is not missed. Konstella is a great way for parents to connect with each other and provides another method of support as everyone navigates the new learning models.

To get started, simply click on the following link, which will take you immediately through the registration process. Note that the link is case sensitive.

<https://www.konstella.com/cd/9Iy6O1>

Alternately, you may log on to the website at <https://www.konstella.com>, select "Find your School" in the upper right hand corner and start to type out the first few letters of Hillsborough Elementary School and our school will automatically populate and you may proceed with registration from there.

If you have any questions or need any assistance joining Konstella, contact Meghann Valeo at [president@heshsa.org](mailto:president@heshsa.org).



# HILLSBOROUGH ELEMENTARY SCHOOL HOME & SCHOOL ASSOCIATION

## 2022-2023 HES/HSA Executive Board

Questions? Feel free to contact us anytime!

President	Meghann Valeo	<a href="mailto:president@heshsa.org">president@heshsa.org</a>
Vice President	Shannon Woerner	<a href="mailto:vicepresident@heshsa.org">vicepresident@heshsa.org</a>
Recording Secretary	Lisa Chiang	<a href="mailto:recordingsecretary@heshsa.org">recordingsecretary@heshsa.org</a>
Corresponding Secretary	Liz Kozack	<a href="mailto:correspondingsecretary@heshsa.org">correspondingsecretary@heshsa.org</a>
Treasurer	Andrew Piccirillo	<a href="mailto:treasurer@heshsa.org">treasurer@heshsa.org</a>



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## 2022-2023 School Spirit Days!

Date	Theme	School Spirit Days 2022-2023
Sept. 23rd	Crazy Hat Day	
Nov. 17th	Crazy Hair Day	
Dec. 23rd	PJ Day	
Jan. 18th	Way Back Wednesday (Dress from your favorite decade)	
Feb. 10th	Sports Day	
March 31st	Travel T-shirt Day (Wear a t-shirt from a place you have visited)	
April 21st	Stuffed Animal Day (Must fit in backpack)	
May 4th	Star Wars Day	
May 25th	Field Day	
June 14th	Red, White and Blue Day	



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## 2022-2023 HSA Calendar

### September 2022

2<sup>nd</sup>- Open House- K-4  
6<sup>th</sup>- First Day of School  
13<sup>th</sup>- Ice House Fundraiser  
14<sup>th</sup>- Back to School Night K-2  
15<sup>th</sup>- Back to School Night 3-4  
21<sup>st</sup> - HSA Meeting- 7pm  
26<sup>th</sup>- School Closed

### October 2022

5<sup>th</sup>- School Closed  
19<sup>th</sup>- HSA Meeting- 7pm  
24<sup>th</sup>- School Closed  
24<sup>th</sup>-28<sup>th</sup>- Red Ribbon Week  
28<sup>th</sup>- Halloween Trunk or Treat- 6-8pm

### November 2022

TBD- Pie Fundraiser  
2<sup>nd</sup> - HSA Meeting- 7pm  
8<sup>th</sup> - School Closed  
10<sup>th</sup>-11<sup>th</sup>- School Closed/NJEA Convention  
18, 20, 22- Half Day K-6 Conferences  
23<sup>rd</sup> - Half Day- All Students/Staff  
24-25<sup>th</sup>- School Closed

### December 2022

1<sup>st</sup> -9<sup>th</sup> – Scholastic Book Fair  
23<sup>rd</sup>- Half Day- All Students/Staff  
26-30- School Closed

### January 2023

2<sup>nd</sup>- School Closed

### January 2023 (cont'd)

11<sup>th</sup>- HSA Meeting – 7pm  
16<sup>th</sup>- School Closed  
20<sup>th</sup>- PICTO Night- HHS Cafeteria, 7-9pm  
27<sup>th</sup>- PICTO Night (Snow Date)

### February 2023

8<sup>th</sup>- HSA Meeting- 7pm  
20<sup>th</sup> - School Closed

### March 2023

Feb 27<sup>th</sup>- Mar 3<sup>rd</sup> – Scholastic Book Fair  
8<sup>th</sup>- HSA Meeting – 7pm  
24<sup>th</sup>- HES STEM Fair- 7-9pm

### April 2023

TBD- Fun Run  
3<sup>rd</sup>-10<sup>th</sup> - School Closed (Spring Break)  
12<sup>th</sup>- HSA Meeting- 7pm

### May 2023

1-5<sup>th</sup> - Teacher Appreciation Week  
10<sup>th</sup>- HSA Meeting- 7pm  
25<sup>th</sup> - Field Day  
29<sup>th</sup>- School Closed

### June 2023

TBD- 4<sup>th</sup> Grade Day  
6<sup>th</sup>- School Closed  
7<sup>th</sup>- HSA Meeting  
14<sup>th</sup>- Flag Day Assembly  
16<sup>th</sup>- School Closed  
21<sup>st</sup> - Half Day  
22<sup>nd</sup>- Half Day-Last Day/Graduation



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<b>HES/HSA Committee Chair List</b> As of 8/16/2023	<b>2022-2023 School Year</b>
<b>Assemblies</b> – Generate a list of 10 possible assemblies & then facilitate them through the year. Submit list to HSA Exec Board & Principal for approval. Assemblies should reinforce curriculum (must work with office staff to ensure assembly runs smoothly). Present info at HSA Mtg.	Chair: Andrew Piccirillo <a href="mailto:treasurer@heshsa.org">treasurer@heshsa.org</a>
<b>Book Fair (Fall)</b> – Organize, schedule volunteers and work book sales.	<b>Chair: OPEN</b>  <b>Co-chair: OPEN</b>
<b>Book Fair (Spring)</b> – Organize, schedule volunteers and work book sales.	<b>Chair: OPEN</b>  <b>Co-chair: OPEN</b>
<b>Box Tops</b> - Sort, organize and submit labels as required for reimbursement. Hold two “contests” per year.	<b>Chair: OPEN</b>
<b>Class Parents</b> - Recruit volunteers and establish class parents for each classroom. Oversee class parents and parties throughout the year.	Chair: Shannon Woerner <a href="mailto:vicepresident@heshsa.org">vicepresident@heshsa.org</a>  <b>Co-chair: OPEN</b>
<b>Field Day</b> - Coordinate full day of outdoor games and activities. Requires taking advance lunch orders, organizing volunteers to assist with games, food service, set-up and clean-up. Usually takes place in May or June.	Chair: Mrs. Rutz  <b>Food/Volunteers: OPEN</b>
<b>Fourth Grade Day</b> – Organize a full day of off-site activities for all 4 <sup>th</sup> graders in June, including sub-committees to oversee fund-raising, including the clothing drive, food, T-shirts, etc.	<b>Chair: OPEN</b>  <b>Co-chairs: OPEN</b>
<b>Fun Run-</b> Organize and plan a school wide Fun Run. Coordinate with the fundraising company for online fundraising and support, work with the HSA Treasurer to ensure the funds are delivered at the end of the event. Coordinate with school staff to plan the fun run activities and solicit parent volunteers to assist throughout the event.	<b>Chair: OPEN</b> <b>Co-Chair: OPEN</b> <b>Committee: OPEN</b>
<b>Terhune Pie Fundraiser-</b> Coordinate November pie fundraiser with Terhune Orchards. Lead the Grab-and-go distribution. Work with HSA Treasurer to ensure funds are delivered at the end of the fundraiser.	<b>Chair: OPEN</b>  <b>Co-Chair: OPEN</b>
<b>Halloween Spooktacular-</b> coordinate & execute Halloween activities for HES students (trunk or treat, pictures, games)	<b>Chair: OPEN</b>



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	<b>Co-chair: OPEN</b>
<b>Iron Peak Spirit Night-</b> Plan a HES Spirit Night Fundraiser at Iron Peak. (Fall/Winter 2021)	<b>Chair: OPEN</b> <b>Co-Chair: OPEN</b>
<b>Kindergarten Orientation –</b> Coordinate volunteers & assist office staff w/Registration Day and organize the orientation day in August.	HSA Executive Board
<b>Life Skills</b> - Coordinate volunteers and oversee this program that presents the district's Life Skills program in classrooms.	<b>Chair: OPEN</b>
<b>Outdoor Sign</b> - Updates the HES sign at the beginning of each month. Work with the school principal and the HES HSA E-board for sign content.	<b>Chair: OPEN</b>  <b>Co-chair: OPEN</b>
<b>Penny Wars-</b> Organize a school wide “penny war” competition as a school fundraiser. Coordinate with the school and volunteers to ensure that counting of funds is completed each day, and work with the HSA Treasurer to ensure funds are delivered at the end of the event. (Spring 2022)	<b>Chair: OPEN</b> <b>Co-Chair: OPEN</b>
<b>PICTO</b> - Organize annual bingo-style family game night – fundraiser. This large annual event includes a basket raffle, bingo game and prizes and food sales.	Chair: Meghann Valeo president@heshsa.org  <b>Co-chairs: OPEN</b> <b>Basket Raffle: OPEN</b> <b>Prizes: OPEN</b> <b>Food: OPEN</b>
<b>Restaurant Nights-</b> Coordinate with local restaurants for monthly fundraisers to support HES HSA. Interested volunteers can sign up to coordinate for 1 or more months (Sept-June). Work with HSA Treasurer to ensure funds are delivered following each fundraiser.	<b>September (TBD): OPEN</b> <b>October (TBD): OPEN</b> <b>November (TBD): OPEN</b> <b>December (TBD): OPEN</b> <b>January (TBD): OPEN</b> <b>February (TBD): OPEN</b> <b>March (TBD): OPEN</b> <b>April (TBD): OPEN</b> <b>May (TBD): OPEN</b> <b>June (TBD): OPEN</b>
<b>Red Ribbon Week</b> (October) Coordinate anti-drug events at HES.	<b>Chair: OPEN</b>  <b>Co-chair: OPEN</b>
<b>School Beautification</b> Improve the look of the school building and grounds, including landscaping, painting and any other ideas you may have to spruce up our school and grounds	Chair: Liz Kozack <a href="mailto:Correspondingsecretary@heshsa.org">Correspondingsecretary@heshsa.org</a>



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	Co chair: Lisa Chaing <a href="mailto:recordingsecretary@heshsa.org">recordingsecretary@heshsa.org</a>
<b>School Store</b> – Order supplies/coordinate lunchtime sales on Thursdays.	<b>Chair: OPEN</b>  <b>Co chair: OPEN</b>
<b>School Supplies:</b> Works with classroom teachers to set up school supply lists and works with SchoolKidz to set up for purchase.	Chair: Emily Riccioli samaem23@yahoo.com
<b>Science Fair</b> Organize evening event of student displays and hands-on stations.	Chair: Andrew Piccirillo <a href="mailto:treasurer@heshsa.org">treasurer@heshsa.org</a>  <b>Committee: OPEN</b>
<b>Somerset Patriots Game-</b> Coordinate ticket sales for a group outing to see a Somerset Patriot's game. Usually in late August.	Chair: Mrs. Hopson
<b>Sunshine</b> – coordinate w/HES teacher liaison to celebrate/acknowledge staff life events (i.e., births, marriage, death in family, etc)	Chair: Mrs. Moore
<b>Teacher Appreciation</b> Organize events during Teacher Appreciation week	<b>Chair: OPEN</b>  <b>Co-chair: OPEN</b>
<b>Yearbook</b> - Work with class pictures and classroom photos to prepare yearbook for printing.	<b>Chair: OPEN</b>  <b>Co-chair: OPEN</b>
<b>Young Authors' Day</b> Plan and organize for assembly/visit by a children's book author.	Chair: Mrs. Goodwin