

**Hillsborough Elementary School
Home and School Association
June 2022 Meeting
6/8/2022**

Meghan Valeo, HSA President, opened the meeting at 6:36pm.

Welcome

There were 10 people present on google meet.

Minutes

May 2022 meeting minutes were approved and are posted on the website and on Konstella. (<https://www.heshsa.org>). Mrs. Hopson made a motion and Andrew Piccirillo seconded; minutes were approved.

Treasurer's Report (Fundraising Ideas/updates)

Andrew P. presented updates. We broke even with field day t shirts 2400 shirts were purchased. Amazon smile brought in \$100 and box tops \$145. Scanning box tops is bringing in less money. Meghann and Andrew will review community pass and the funds for donations to be itemized. We collected over \$3300 for donations. Proposed for specific goals seems to get more donations from the community. \$1000 for 4th grade day was donated. \$5900 for yearbooks and cost was closer to \$6600. We typically sell at cost. Overall our actual is about \$0. We projected to have -\$12000, so coming at \$0 actual was a success.

Budget

Andrew P. presented proposed budget for 2022-2023. We currently have \$6500 in our main account with gaming just over \$1000. We are using the proposed budget for 2020 since it was structured in 2019 with a projected "normal year". Revenue 2 Book fairs, STEM fair, Halloween parade, fundraising (box tops, Amazon smile, logo wear). Expenses, 4th grade day we budget \$2000 and the parents are expected to fundraise to cover any costs over that amount. Suggest starting early for 4th grade day, committee runs this fundraising. The field trips (\$5pp at \$525 students for 22-23 year is budgeted) also went to 4th grade day this year since other field trips weren't going to happen this current year. Ms. Eckstein is expecting trips to be allowed next year. Includes assembly, field day, teacher grants, and \$75 for each class for class parents to spend on parties. Will consider decreasing funds for class parties to put towards "new" tradition of end of the year pizza party. Then HSA could cover the end of the year pizza party. We spent about \$2700 on school beautification for amazing results around our campus. The assembly fund was used and will now build funds into the budget for next year. Looking at a balanced budget thus far. Any questions please reach out to Andrew at receipts@heshsa.org. Meghann opened for questions, Liz Kozack motioned, Mrs. Hopson seconded, budget approved.

School Beautification

Meghan turned things over to Liz Kozack head of the committee to discuss the projects. Mulching is almost complete. The fencing is almost completed. Clean up to be completed and then prepare for next year.

4th Grade Day

Melanie is here for the committee. The day was an overall success. The kids had a great time. It took place at Branchburg Sports Complex on 6/3. The venue was very accommodating. Melanie will help with a handoff to the board for next year's 4th grade day given it is her last year. Ms. Eckstein mentioned the t shirts were really great this year.

Flag Day

Mrs. Hopson reports we are set for Tuesday. The grant for the flags is paid for. Attendance will be limited to Mr. Marini, Dr. Feltre, Mr. Delcore, the Mayor & Mrs. Valeo. Meghann mentioned we could use a new flag, Ms. Eckstein mentioned she will order a new one for the upcoming year. The morning announcements are demonstrating how to dispose of an American flag. The custodian usually raises and lowers the flags daily, students can use star bucks to assist.

End of Year parties

Meghann mentioned, notes went out to the class parents yesterday. We will host a school wide pizza party as possibly new tradition for future years. One class parent for each class to be present to help with the pizza and a short craft/activity. The clap out for the 4th graders will occur at 12p. The 3rd grade teachers took this on and have been instrumental in making this a success.

School Supplies

Emily Riccioli sent email update. Melanie provided the update. The sale will start 6/13-6/22 to get it finished before end of the year. Will continue with home delivery. Electronic marketing via email blast and Konstella to alert parents of the fundraiser. Andrew P. mentioned Hillsborough Staples is closing with 50% off sale currently.

Elections for Next Year

Melanie is leaving the board as her daughter is moving onto 5th grade. Shannon Woerner is on the slate for Vice President and Liz Kozack to join the board as corresponding secretary. We are still looking for a recording secretary, Ms. Eckstein made a motion, all voted in favor, both members voted into the new positions. Everyone sad to see Melanie leave, has been an integral part of the team.

Teacher's Forum

Mrs. Hopson will send out the first round for the Somerset Patriots tickets for game in August next week with a second in July and third in August. Mrs. Goodwin said the book swap a few weeks ago was a great experience and kids went home with many books. Book smiles is a great avenue for getting books. They have a surplus of books to give the kids to have summer reading books.

Principal Forum

Ms. Eckstein thanked everyone in the HSA for a great year. Looking forward to the coming school year and many years to come. It is all possible due to the work and dedication of the HSA team.

Closing Comments

We have a Super Sundaes fundraiser tomorrow (20% to the HSA) with the 4th grade concert tomorrow. Meghann asked about Kindergarten orientation and New Family nights, hoping they occur for next year and the HSA would like to be present for it. Ms. Eckstein is planning for both events barring any new COVID issues. Question from Sriganesh Narayanan was asked about early pick up/dismal, are there any ID checks of the individuals picking up the child? Ms. Eckstein did report that they are escorted out by staff and should be check IDs as part of our security. Ms. Eckstein will ensure this is reinforced with all staff.

Meghan Valeo, President of the HSA, closed the meeting at 7:38pm.

Minutes Submitted by: Shannon Woerner, HSA Recording Secretary